

# **Fairview Church of Christ**

## Fall Pre-School Program

2001 Fairview Blvd

Fairview, TN 37062

615-799-2959

[www.way2salvation.org](http://www.way2salvation.org)

For Information call:

Monday through Friday 8:30-2:30

Director Bobbie Walker

**Goal:** Provide children the opportunity to learn in a warm, caring environment during the School year that will help them grow spiritually, physically, emotionally, and intellectually.

**Admission:** The pre-school will provide admission to children based on a first come first serve basis. There will be a yearly registration fee of \$50.00 to insure your child's placement in the program. Once the pre-school has reached full capacity, your child may be placed on a waiting list. You will be notified as soon as there is an opening.

**Registration:** Children currently enrolled must re-register for the following school year. The waiting list is only for the current school year. Please keep in mind that your child has a place reserved for him/her and teachers employed to teach him/her.

**Tuition:** Monthly tuition is \$150.00. There will be a \$25.00 discount per siblings (\$150.00 for 1<sup>st</sup> child, \$125.00 for 2<sup>nd</sup>, \$100.00 for 3<sup>rd</sup>.) Tuition is due the first day of each month. Tuition will be considered late after the 10<sup>th</sup> and will receive a \$10.00 late fee. Tuition is still due when your child is absent. There is no refund for missed days. In an extreme circumstance, please see the director of the pre-school. Payment delinquent past 30 days will be a cause for your child's dismissal from the program.

1. If paying with cash, please place in an envelope with child's full name written on the front.
2. Please write our child's full name on the check.
3. Do not put your child's payment in their backpack.

**Attendance:** We will meet every Monday and Wednesday from 9:00am until 3:00pm. **Please do not bring your child prior to 9:00am, as this time is needed for daily preparations and staff meetings.** During the school year, we will follow Williamson county School System. We will also follow them in the event of inclement weather.

**Illness Policy;** In order to protect the children at the pre-school, we ask that you keep your child home if they have experienced any of the following symptoms within the past 24 hours:

- Fever
- Diarrhea, vomiting, or upset stomach
- Skin rashes, undiagnosed and contagious

- Persistent itching or scratching of the body or scalp

Children who become ill with any of these symptoms will be returned home.

**No Medicine will be given during pre-school hours.**

\*Please alert the director and teacher of any food allergies your child may have. (It may also be helpful to insure the director and teacher know how to use any EpiPen, Glucagon, etc...)

**Pick-Up Time:** Please arrange to have your child picked up promptly at 3:00. Children will only be released to those on the pick-up list unless a written dated note is received the day of release. Please tell those picking up your child to be prepared to show ID. There will be a late charge of \$5.00 for every 10 minutes beyond the scheduled closing. Late is defined as 10 minutes past dismissal time.

**Personal Belongings:** - A snack and juice will be provided each day. Please provide a healthy lunch and a drink for your child. Please alert the director of any food allergies your child may have.

- Please leave extra clothes labeled with your child's name in the classroom in case of accidents or spills.
- Each child will need to bring a rest mat for rest time and a blanket.
- A backpack will help to keep your child organized. Your child will bring home a folder daily with notes and work he/she has completed that day.
- Outside activities are scheduled daily (weather permitting). Please dress your child appropriately.
- Remember we paint, color, use markers, and play with play-doh, and while we try to use smocks, your child could get dirty. We like to have FUN at pre-school
- Please label everything that comes with your child to pre-school.

I understand that Fairview Church of Christ Pre-School is not licensed and is not required to be licensed by the state of TN as a child care agency.

Name

Date